Chromebook Acceptable Use Policy

The 7th & 8th grade students of Providence Creek Academy will have access to use Google Chromebooks in math class. This document provides information about taking care of the equipment, using it to complete assignments, and being a good digital citizen.

Students and their parents/guardians are reminded that use of technology is a privilege and not a right and that everything done on any school-issued device and network may be monitored by the school authorities. Inappropriate use of the technology can result in limited or banned computer use, disciplinary action and/or legal action.

Students and their parents/guardians are responsible for reviewing/signing the Chromebook Acceptable Use Policy and returning it to their classroom teacher prior to use.

RESPONSIBILITY for the CHROMEBOOK:

1. Students must only use the Chromebooks issued to them according to their student number for math class. If there is an issue preventing a student from using their assigned Chromebook, only the teacher may approve use of an alternate Chromebook.

2. Must comply with the PCA Acceptable Use Policy for Electronic-Technology Resources and all policies of the school when using their Chromebook (www.pcasaints.org/policies)

3. Must promptly report any problems with their Chromebook to their teacher.

4. May not attempt to remove or change the physical structure of the Chromebook, including the keys.

5. No food or drink is allowed next to your Chromebook while the screen is open.

6. Chromebooks should be shut down when not in use to conserve battery life.

7. No Bluetooth devices are allowed to be connected to the Chromebook at any time.

MANAGING YOUR FILES and SAVING YOUR WORK:

Students may save documents to their Google Drive which will make the files accessible from any computer with Internet access. Students using Google Drive to work on their documents will not need to save their work, as Drive will save each keystroke as the work is being completed. Students will be trained on proper file management procedures.

Failure to follow any of the above rules or any rules stated in the PCA acceptable use policy will result in the possible loss of computer privileges.

PRINT STUDENT NAME: _____

SIGNATURE: _____ DATE: _____

PRINT PARENT/GUARDIAN NAME: _____

SIGNATURE: _____ DATE: _____